

# HARVARD UNIVERSITY

DEPARTMENT OF ECONOMICS  
LITTAUER CENTER, CAMBRIDGE, MASSACHUSETTS 02138-3001

Date	Event, deadline, or "to do"
Jan. 3 to 5, 2021	Virtual AEA/ASSA Meetings
Dec. to AEA	Work on slides, polish presentation, additional mock interviews
Early to late Dec.	Recruitment chairs and others set up interviews with you.
Nov. 1 - Dec. 2	Mock interviews with faculty
Nov. 23 (week of)	Arrange 3-4 mock interviews with peers and friends
Nov. 11 (week of)	Job market meeting with Placement Committee
Early to Mid Nov. (before Thanksgiving)	Upload your packets to listings in JOE or to places advertising elsewhere. Coordinate with faculty assistants about letters of reference.
Late Oct. to late Dec.	Calls from recruitment chairs and others are placed to us. You may be contacted (usually by e-mail) to upload or e-mail your materials.
Nov. 1	Job market CV's are posted on the Economics Department website.
Sept. Oct. and Nov.	Refer to JOE ( <i>Job Openings for Economists</i> *) on-line at the AEA website: <a href="http://www.aeaweb.org/joe/index.php">http://www.aeaweb.org/joe/index.php</a> . Finalize your job market paper.
Oct. 28-30	Individual meetings with Placement Committee (15 minutes)
Oct. 27	Departmental job market meeting (for faculty only). This is the absolute last point at which you can decide to drop out of the market.
Oct. 22	Draft of CV due to Graduate Office for circulation to faculty job market meeting.
By Oct. 14	Meet with advisor(s) about your paper(s) and placement desires and needs. <i>At least a week before meeting</i> , give them an almost-finished paper and CV.
Before week of Oct. 7	Draft CV (abstracts can be changed); give it to us. Inquire if all your references agree to be listed on your CV. Create your webpage.
Sept. 21 (week of)	Professional Photos (at Littauer)
Sept. 14 (week of)	First job market meeting (with us), Littauer 3 <sup>rd</sup> floor lounge.
Sept. 7 (week of)	Peer-to-Peer Spiel Sessions
Early to Mid Sept.	Register for AEA Annual Conference: <a href="https://www.aeaweb.org/conference/">https://www.aeaweb.org/conference/</a>
Early to Mid Sept.	Coordinate Group Committee Meeting
August 15	Confirm your Committee Members (Quality over Quantity)
Mid to late August	Meet with your advisors to confirm whether you should be on the market.
Now to mid-Nov.	Research, apply and interview for non-academic jobs. Department non-academic interviews usually scheduled in Summer and Fall. Be Ready.
Now to mid-Oct.	Work on and perfect your job market paper(s)*. Send to your advisors. Sign up to give a Fall presentation, preferably before department meeting.
Now to early August	WRITE A DRAFT – including section VI (and the Appendix!). Your market depends on <i>quality</i> and depth of your JMP (not <i>quantity</i> of papers).