Job Description

Research Assistant / Data Analyst for Harvard Kennedy School Professor Jeffrey Liebman

Harvard Kennedy School Professor Jeffrey Liebman is looking to hire a research assistant to start in spring or early summer 2015 and to work for a minimum of one year. The position will entail work on a variety of projects related to fiscal policy, health care reform, retirement and disability policy, social innovation, and government performance. In addition to assisting Professor Liebman with economic policy research, the position will involve supporting his work providing technical assistance to state and local governments as they develop and implement pay-for-success contracts using social impact bonds.

Candidates must be enthusiastic about empirical research, able to program in statistical languages such as Stata and Matlab, and good at taking initiative while managing multiple projects. The ideal candidate will be planning to apply to a quantitative PhD program and to pursue a research career.

Primary duties will include:

- Conducting statistical analyses using SAS, Stata, and/or Matlab
- Reviewing research literature to summarize and present findings
- Maintaining documentation of datasets and analyses
- Helping prepare manuscripts for publication
- Conducting field work observing operations of government programs
- Assisting state agencies in data analysis necessary for the design of pay-for-success initiatives

Undergraduate training in economics, mathematics, or statistics is required. Additionally, applicants must have strong quantitative and programming skills. Preference will be given to candidates with previous research assistant and independent research experience as well as outstanding written and verbal skills.

To apply for the position, please visit Harvard’s ASPIRE job site (ID: 35095BR) to submit:

1. A cover letter that briefly describes your interest in the position, relevant experience, career goals, and familiarity with statistical programming languages
2. Your resume
3. An unofficial transcript