



THE REINVESTMENT FUND
Capital at the point of impact.

**Chief Policy Analyst
Policy Solutions Group**

ABOUT THE REINVESTMENT FUND:

The Reinvestment Fund is a national leader in rebuilding America's distressed towns and cities through the innovative use of capital and information. Our mission is to build wealth and opportunity for low-wealth people and places through the promotion of socially and environmentally responsible development.

TRF finances homes, community facilities, schools, community health centers, healthy food access, commercial real estate, businesses and sustainable energy projects using loan, equity and other financing tools. We also develop residential real estate in distressed neighborhoods as a catalyst for market growth. TRF supports its financing and development with a strong research and policy analysis capacity that has become a highly regarded source of unbiased information for public officials and private investors. TRF's analytical strength is also reflected in its national online data and mapping tool that is available for all internet users at www.policymap.com. The tool offers thousands of data indicators to help users understand a place, compare places, or track investments.

TRF total revenues are in excess of \$21.3 million. We manage \$784 million in capital, sourced from 850 investors, which range from individuals to civic organizations to financial institutions. Our total assets are \$354 million and total net assets \$149 million. We have deployed over \$1.4 billion into community revitalizing and job creating projects and enterprises over our 30-year history.

TRF's POLICY SOLUTIONS GROUP ("POLICY"):

Policy conducts research and analysis on issues that influence neighborhood revitalization and economic growth. While some of Policy's data analysis is focused on helping TRF identify opportunities to invest our own resources, much of our portfolio of projects revolves around public and private sector clients seeking Policy's assistance with their own strategies to preserve and rebuild vulnerable communities.

TRF is nationally recognized for its expertise in housing-related policy issues and is currently engaged in numerous projects on the related subjects across the United States. TRF is known for its creation of the proprietary Market Value Analysis (MVA), an innovative tool that can help cities analyze local real estate market conditions and guide public investment. TRF has also established a reputation for objective and comprehensive analysis of mortgage lending and foreclosure activities. Lastly, TRF is known for producing nationwide estimates of the location and extent of areas inequitably served by food retail.

TRF also provides consulting services on a broad range of policy issues. Our research and consulting services are characterized by grounding in strong multiple-method research and objective quantitative and qualitative analyses.

ABOUT THE POSITION:

The Chief Policy Analyst, the number two position in the department reporting directly to the President of Policy Solutions, will be responsible for the development of TRF mission-oriented research for the Policy department and will carry out all functions: from proposal writing and scoping of research through conducting research, managing relationships with clients, and reporting/presenting research findings. The Chief Policy Analyst will also be responsible for supervising one or more Policy Analysts and/or interns with an emphasis on the design and conduct of high-quality, quantitative and qualitative applied research. Supervision includes training, directing and managing the quality of their work efforts. The Chief Policy Analyst will also be responsible for working along the Associate Director of Policy in business development efforts. Lastly, the Chief Policy Analyst will be responsible for overseeing TRF's internal outcome and impact assessment efforts.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Research Design
- Data collection and analysis
- Quality control
- Writing reports and proposals
- Project management
- Management of junior Policy staff
- Public Presentations
- Business Development for TRF's Policy department
- Travel is an essential component of this position

QUALIFICATIONS:

- Ph.D. in economics, sociology, public policy or related field required
- Seven or more years of demonstrated experience designing, carrying out and managing applied research projects
- Principal investigator on one or more multi-year grants
- Demonstrated experience accessing and analyzing secondary data sources (e.g. Census and related data products)
- Demonstrated experience conducting and evaluating studies using qualitative and quantitative methodologies and analyses
- Strong grounding and demonstrated experience in the statistical and spatial analysis of quantitative data (including strong familiarity with GIS)
- Demonstrated analytical, writing, and public presentation skills
- Ability to communicate complex research processes and results with the general public as well as with audiences that are experienced consumers of research
- Demonstrated experience securing grants and contracts to perform public policy research
- Primary author of 2 or more published peer reviewed journals and/or books on subjects of interest to TRF

- Demonstrated experience with project and staff management, oversight of a variety of activities, attention to detail, ability to motivate
- Ability to manage a multitude of assignments concurrently, manage budgets and deadlines and establish priorities
- Teamwork and ability to collaborate and lead a team of professionals

COMPENSATION AND BENEFITS:

TRF offers an excellent compensation package including 100% employer-paid health benefits; 401(k) match; employer-paid STD, LTD and life insurance; tuition reimbursement; cafeteria plan flexible spending accounts; and generous PTO policy.

TO APPLY:

Please mail, email or fax resume with cover letter and salary requirement to:

Human Resources Department
The Reinvestment Fund
1700 Market Street
19th floor
Philadelphia, PA 19103
hr@trfund.com
215-574-5900 fax

The Reinvestment Fund is an Equal Opportunity Employer. TRF does not discriminate in hiring or employment practices on the basis of race, color, religion, gender, age, sexual orientation, marital or familial status, national origin, ancestry, non-job related disability, or status as a veteran.