Job posting preview

Auto req ID 41799BR
Business Title Research Assistant IV Non-Lab (Research Data Analyst)
School/Unit Harvard T.H. Chan School of Public Health
Sub-Unit
Location USA - MA - Boston
Job Function Research
Time Status Full-time
Department Health Policy and Management
Salary Grade 055
Union 55 - Hvd Union Cler & Tech Workers

Duties & Responsibilities
The Department of Health Policy and Management (HPM) is committed to training and inspiring the next generation of health care leaders. Our students and faculty are passionate about making the world a better place by improving health and health care. We work on pressing problems, from making the delivery of care safer and more efficient, to expanding health insurance coverage and eliminating disparities, to designing and improving the performance of entire health systems.

The Research Data Analyst will work with two faculty members on a variety of empirical projects related to health insurance coverage and health care reform. The successful candidate will be able to work autonomously, helping to develop research designs and analytical plans as well as implementing empirical strategies.

Data work will include:
- Compiling and cleaning of data sources
- Assessing of data quality
- Analysis and validation of empirical results
- Routine data maintenance
- Managing databases, providing technical oversight, and supporting the faculty members in their research initiatives
- Other duties as assigned

The position may include coordination of project logistics, participating in working groups, fulfilling reporting requirements, and managing timelines. In addition, the incumbent may have the opportunity to be involved with other activities, including grant writing, manuscript preparation, and dissemination of results.

Please Note: Acceptable work experience includes working as a Research Assistant while a student.

Please Note: Candidates considered for this role will be required to provide a transcript and will be required to complete a programming skills analysis.

Please Note: This position has a term end date of June 30, 2018.

Basic Qualifications
3+ years of related experience with 1+ years of experience in data analysis using statistical software such as R, STATA or SAS; a combination of education and experience will be considered.

Additional Qualifications
- Bachelor's Degree, preferably in a health or social science discipline, including quantitative and statistical coursework highly desired. Master's degree optional.
- Written and verbal communication skills.
- Strong quantitative analytic skills, knowledge of advanced statistical techniques (such as instrumental variables estimation), and experience programming in STATA.
- Knowledge of standard research methods and statistical techniques, including multivariate regression.
- Experience in conducting statistical analyses using very large databases, such as insurance claims.
- Interpersonal and organizational skills and ability to work collaboratively.
- Strong command of Microsoft Office software; proficiency with PubMed, Lexis-Nexis.

Additional Information
Harvard offers an outstanding benefits package including:

Time Off: 3-4 weeks paid vacation, paid holiday break, 12 paid sick days, 11.5 paid holidays, and 3 paid personal days per year.

Medical/Dental/Vision: We offer a variety of excellent medical plans, dental & vision plans, all coverage begins as of your start date.

Retirement: University-funded retirement plan with full vesting after 3 years of service.

Tuition Assistance Program: Competitive tuition assistance program, $40 per class at the Harvard Extension School and discounted options through participating Harvard grad schools.

https://sjobs.brassring.com/TGWEbHost/jobdetailpreview.aspx?PartnerID=25240&SiteID=5341&pid=x/D5QjFeEyZbKwBCnJlpkA==&ts=^Y33mL7584/Nyq2S...
Transportation: Harvard offers a 50% discounted MBTA pass as well as additional options to assist employees in their daily commute.

Wellness options: Harvard offers programs and classes at little or no cost, including stress management, massages, nutrition, meditation and complimentary health services.

Harvard access to athletic facilities, libraries, campus events and many discounts throughout metro Boston.

Join Harvard Chan School to support our mission of health research & education and be a part of the oldest institution of higher learning in the country!

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<td>Appointment End Date</td>
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EEO Statement

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, sexual orientation or any other characteristic protected by law.