

15-28 ASSISTANT ANALYST

Microeconomic Studies Division

The Congressional Budget Office is a small nonpartisan agency that provides economic and budgetary analysis to the Congress. The Microeconomic Studies Division is seeking an Assistant Analyst to provide the unit's senior analysts in the Employment and Income Security Unit with statistical analyses, graphics, literature reviews, and other research assistance. Typically, following their two- to three-year term appointments at the agency, assistant analysts pursue professional or graduate degrees in fields such as economics, public policy, medicine, or law.

The Employment and Income Security Unit conducts research and analysis on topics of interest to the Congress. Those include federal programs and policies concerning labor markets, income, poverty, cash and in-kind assistance programs, disability assistance, education and training, and immigration. Ongoing and recently completed work includes reports analyzing the effects of changing the minimum wage on employment and family income, assessing options for increasing income mobility among low-income households, examining trends in spending for means-tested programs, and evaluating options for student loan programs.

The successful candidate will contribute to the full range of the division's responsibilities, including using survey data to conduct economic analyses and assisting in the writing of CBO reports and testimonies.

Qualifications

The position requires a person who can work well with a number of senior staff members, take the initiative to gather suitable data to address policy questions, conduct spreadsheet and statistical analyses, assist with slide presentations and written reports, and complete assignments in a timely manner. Candidates must have strong quantitative, writing, and computer skills (with programs such as STATA) and a desire to work on issues that interest the Congress. A bachelor's degree with a major or minor in economics or a related discipline is also required.

Salary and Benefits

The salary range is from \$39,000 to \$44,000; the salary will be commensurate with education and related experience. CBO offers [excellent benefits](#) and an appealing work environment.

How to Apply

Please submit a cover letter, résumé, a brief writing sample, unofficial transcripts, and contact information for three references online at www.cbo.gov/careers by March 31 to ensure consideration. Only complete applications will be considered. This position is governed by the Veterans Employment Opportunities Act, as made applicable by the Congressional Accountability Act, as amended.

Contact

Nancy Fahey, Washington, DC, 202-226-2628, careers@cbo.gov

